

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

UNADOPTED MINUTES

June 1, 2011

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:32 p.m., on Wednesday, June 1, 2011, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President Denis Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
James M. Claffey
Rosemary Thurston
Pam Keith
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Sarah Chapman
Phil McCaffrey
Lexi Parmer, Student Trustee
Tom Henry, Special Trustee

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
Yulian I. Ligioso, Vice President, Finance and Administration
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Karen H. Ulrich, Director, Human Resources
Judy K. Anderson, Executive Assistant, Finance and Administration

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Vice President Young to approve the Agenda as presented.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Peter Bostic, Executive Director of Institutional Advancement, who reported on the success of the recent 65th anniversary celebration of the college. He thanked all members who attended and reported a total net revenue of \$41,638. With other gifts to the Osher Scholarship Fund, plus the Osher Foundation Scholarship match, a total of \$83,957 was generated this year for the Osher Endowment. As a result, three student scholarships of \$1,000 each will be established in perpetuity. Mr. Bostic presented a “Chief Solano Peace Sponsorship” recognition award to Board President Honeychurch who Mr. Bostic said “was a great Board role model.” Board President Honeychurch and Trustee Keith thanked Mr. Bostic for a job well done. Mr. Bostic indicated he will provide a comprehensive report for the Board, in response to Trustee Thurston’s question on total dollars raised for the Osher Scholarship.

Prior to the citizens speaking about “The 99,” Board President Honeychurch stated the District was honoring and meeting its contract obligations with The 99 group organizers and that the District was not going to terminate its facility use agreement. A total of 13 individuals requested to comment: Gary Aylworth supports The 99 and teaching young people that they have choices and helped save young people’s lives; Bob Delarosby, who coaches at a local high school, counsels many teenagers and the event is a great opportunity to communicate with the youngsters; Mike Hudson, Vice-Mayor of Suisun, thanked the Board for their leadership and appreciated the work the college has done. It’s important to listen to the many voices in the community. We have a responsibility to our youth. Joseph Lugo thanked the college for bringing The 99 and encouraged the college to welcome all voices and perspectives, and he appreciated opportunity to counsel some of the young people who came to the event; Pastor Sam Mabanag commented on importance of church involvement and its positive impact on its communities; Sheldon Martin commented to have a free event like this is a plus and a positive for the community and hope it comes again; Dennis Murphy has daughter in the Solano Youth Theatre program who got to participate in the event and learned that her role helped save lives with some young people turning in their suicide notes. He thanked Dr. Laguerre for courage in bringing the group and thanked the Board for its tolerance; Alec Neal thanked the college for bringing The 99. It’s cool to see the kids who are hurting being loved; Kristy Neal: at first was skeptical of the event, but convinced the event helped save some kids’ lives. She didn’t know some teenagers carried suicide notes and thanked the college for bringing The 99; Miguel Pagarigan brought his daughter and her friends who made him aware of their fears and concerns and it helped him as a parent. He feels the event will save many young lives; Cassandra Robinson reviewed the event contents and was impressed by the portrayal of the realities and consequences of lifestyles that have gone astray but offered hope for those seeking a way to confront and deal with life’s realities; and David Robinson who coaches football at Rodriguez High School, brought his daughter and his athletes, and it was great to see the positive impact on them. It’s eye-opening and a good thing for the community.

The full transcript of public comments may be obtained in the Office of the Superintendent-President.

6. REPORTS (NO ACTION REQUIRED):

(a) PeaceJam Presentation

Facilitated by Marian Chmielecki

Mr. Peter Bostic introduced Marian Chmielecki, who serves as PeaceJam facilitator and conference chairperson at Vacaville High School. After meeting with Dr. Laguerre, faculty, administrators, and students over the past few months, it is proposed to hold the regional PeaceJam Conference on the college's main campus from October 26-28, 2012. The PeaceJam Foundation was established in 1996, with its mission to create young leaders committed to positive change in themselves, their communities and their world through the inspiration of Nobel Peace Laureates, who pass on the spirit, skills, and wisdom they embody. At least one of the current 12 Nobel Peace Laureates will visit the college.

A PowerPoint presentation and a video-clip were shown entitled, "Global Call to Action." The laureates and youth share ideas in tackling the greatest environmental, social, and economic issues. Ms. Chmielecki reported that among Solano County's projects include: recycling programs, adopt-a-park, feeding the homeless, anti-violence presentations to elementary kids, coastal clean-up day, etc. Dr. Laguerre indicated a committee is meeting with PeaceJam representatives. A proposed contract will be brought to the Board at an appropriate time.

A copy of the PowerPoint presentation is available in the Office of the Superintendent-President.

(b) Tentative District General Fund Budgets – 2011-12

Facilitated by Yulian Ligioso, Vice President, Finance and Administration

Mr. Yulian Ligioso, Vice President of Finance and Administration, presented the tentative District General Fund Budgets for 2011-12. He reported that the development of the 2011-12 tentative budgets are the result of presentations to the Board and various campus constituent groups over the last several months, and the release of the Governor's May Revise. Although the numbers are still fluid, at the June 15 regular Board meeting the budget figures will be firmed up so the Board may approve a tentative spending plan effective July 1, 2011.

The focus is on the general fund unrestricted budgets as that is where the primary exposure lies; however, he will give an overview of the other District funds at the June 15 meeting. Despite the reductions, a \$3.3 million imbalance still exists. Much work was done in 2010-11 to allow the District to end with a higher ending fund balance. Mr. Ligioso cautioned that the District has to be mindful of maintaining the 5% reserve. There are several adverse implications for non-compliance: placed on the Chancellor's Office watch list; out of compliance with District Board policy; diminished credit rating status in the context of the next bond measure; and affecting accreditation status. He would like to hold future discussions with the Board on strategies to improve the reserve balance above 5%.

Mr. Ligioso reported on the highlights of the May Revise and summarized the current state budget environment. The District's tentative budget was developed utilizing several underlying guiding principles that tie in with the District's mission, vision, and strategic goals, plus major revenue assumptions that include:

- \$840,000 workload restoration
- \$6.8 million reduced apportionment assuming an All-Cuts Scenario and recommended by the Financial and Budget Planning Advisory Council (FABPAC) for budget planning purposes
- Enrollment fees of \$36 per unit
- Proposed bookstore outsourcing generating incremental revenues of \$135,000 annually
- Categorical program funding remains at 2010-11 levels.

Among the expenditure assumptions:

- Step & column adjustments for all qualifying employees - \$346,624
- Salary increases of 1% for faculty and classified staff
- Increase of \$837,010 for health and welfare benefits
- Increase of \$206,309 for PERS
- The Administrative Leadership Group (ALG) made compensation concessions totaling \$228,140 and include 1) forego the 1% salary increase, 2) suspend step & column, and 3) agree to eight furlough days. The Superintendent-President was hired by the Board and will negotiate directly with the Board on any concessions.

Mr. Ligioso explained the administrative reductions implemented to mitigate the anticipated apportionment reduction, given the All-Cuts Scenario mentioned above. The reductions total \$2.8 million and include cutting 285 sections, an academic re-organization, a reduction-in-force of two classified staff, reducing faculty release time, and reducing supplies, equipment purchases, and special consultants.

Mr. Ligioso recognized and thanked Susan Foft, Director of Fiscal Services; Judy Yu, Accounting Manager; and Judy Anderson, Executive Assistant for their assistance in putting the budget together.

A copy of the PowerPoint presentation is available in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

(c) Redistricting (2010 Census Data)

*Facilitated by Jowel C. Laguerre, Ph.D., Superintendent-President;
and Professor Thomas Bundenthal, Political Science*

Dr. Laguerre introduced Thomas Bundenthal, Professor of Political Science, who is providing consultation assistance on redistricting. The Board is being informed and updated at this time on the proposed timeline, methodology, and various resources available to undertake this activity. It is required to conduct redistricting every 10 years after the 2010 census data is released, which

documents change and shift in population and includes demographics such as ethnicity, gender, residence, etc.

Dr. Laguerre explained the Solano County Registrar of Voters is responsible for ensuring redistricting occurs and is available for consultation and to provide assistance with resources. As part of the legislative mandate for redistricting is the California Voting Rights Act, which contains certain expectations from voters, i.e., paying attention to demographic changes and our accountability to them to ensure they are represented. For example, 10 years ago redistricting's purpose was to equalize the population in the trustees' districts, but now has another variable to consider--ethnic population shifts are taken into consideration and it is more complicated. Our District has further complexities in that Winters is in Yolo County and Rio Vista is not in our service region.

The timeline: the next election is November 2012 and redistricting is expected to be completed by March 2012. It's projected to conduct the work between September through December, with a final presentation to the Board in December or January. The methodology: data submitted by county and state; technical actions to remove and replace boundaries; and sharing the findings with all stakeholders. The choices for resources: utilizing District staff and provide stipends for work, or contract with a skilled professional. Additionally, the Community College League offers its services for a fee and is flexible as to whether it does all or part of the process.

Professor Bundenthal stated the District has access to specialized geography software that could be useful; however, further investigating is needed whether it is fully capable of completing what is required. It is also being discussed whether to utilize students as part of a course project.

Dr. Laguerre stated this topic will return to the Board at its July 20 meeting for final recommendation.

A copy of the PowerPoint presentation is available in the Office of the Superintendent-President.

(d) Solano Community College District Board and CEO Goals – 2011-12
Facilitated by Jewel C. Laguerre, Ph.D., Superintendent-President

Dr. Laguerre reported the goals were initially discussed and drafted at the April 20, 2011 Board Retreat. He stated that subsequently activities and outcomes have been added, and progress can be reviewed at the next Board Retreat.

The Board members were in agreement with the establishment of the goals, and Dr. Laguerre drafted activities as ways to meet those goals. It was decided to lower the number from four to two on presentations of national importance and work sessions on issues of importance to the college community. An example of national importance was President Obama's graduation goal of five million students, with accompanying statewide goal of one million students. This could be tied in with the College's mission, vision and core values.

There will be at least one joint meeting with the College Educational Foundation Board. Peter Bostic, Executive Director of Institutional Advancement, shared that the Foundation Board is in the process of restructuring and will hold a retreat next month in July.

Board members were in agreement with the Superintendent-President's goals. Trustee Thurston requested further specifics on the goal of "improving student retention opportunities."

Dr. Laguerre stated this item will return at the June 15 regular Board meeting for approval.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

(a) Minutes for the Board Study Session held on May 4, 2011.

Board President Honeychurch reported the following corrections to the minutes: Page 8, Item 12(c), line 2 – correct to read 2011-12; Page 10, Item 13, line 3 – insert word "he"; and Page 11, Item 13, line 4 – strikeout "students" and insert "classes."

Human Resources

(b) Employment - 2010-2011; Employment – 2011-12; Request for Reduced Workload.

Moved by Vice President Young and seconded by Trustee Thurston to approve the Consent Agenda as presented, and approving minutes from the May 4 meeting, as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. ANNOUNCEMENTS

Board President Honeychurch announced that Item 10(d) to be removed from Closed Session. The Board recessed the study session at 8:30 p.m.

10. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Karen Ulrich
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)

- (c) Conference with Legal Counsel-Existing Litigation (Govt. Code § 54956.9[a])
Name of Case: Case Number FCS 037114

- (d) Conference with Real Property Negotiator
Property: 2000 N. Village Parkway, Vacaville, California 95688
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Sierra Properties
Under Negotiation: Price and Terms of Payment

Board President Honeychurch called the Closed Session to order at 8:40 p.m.

11. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the regular meeting at 9:13 p.m.

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported the Board discussed Item 10(c) and no action was taken.

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:14 p.m.

JCL:ja

BOARD STUDY SESSION MINUTES.06.01.11.FINAL

DENIS HONEYCHURCH, J.D.
BOARD PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days